



# REGULATIONS

# GREAT FLINDERS NETBALL ASSOCIATION INC

**NOTE: These Regulations MUST be read in conjunction with the latest Constitution of GFNA**

Regulations Amended April 2021

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## 1) INTRODUCTION

These Regulations are to be read in conjunction with the Great Flinders Netball Association Incorporated Constitution.

## 2) DEFINITIONS

- 2.1. **“Association Committee”** means the body consisting of the Delegates, Office Bearers and Executive and constituting the committee for the purposes of the Act.
- 2.2. **“Sub-Committees”** means the sub-committees appointed by the Association Committee to manage specific areas within the Association, e.g. Umpires Committee.
- 2.3. **“Delegate”** means, in respect of an Affiliate Member, the persons for the time being appointed as the Affiliate Member's delegate.
- 2.4. **“Affiliated club”** means a club whose nomination has been accepted by The Association and has paid any relevant annual levies or fees.
- 2.5. **“Regional Administrator”** is the coordinator of the Region as assigned by Netball SA.
- 2.6. **“Fees”** mean all fees, fines and levies set at the GFNA AGM and Netball SA Affiliation.

## 3) MEMBERSHIP

- 3.1. Current Approved Affiliated Members of GFNA plus the President and Secretary
- 3.2. Subscription and Membership Fees
- 3.3. Life Members Membership Fees are Nil (clause 5.5(e) of Constitution)
- 3.4. Life Members may need to pay individual Affiliate Member Club player fees.
- 3.5. Affiliation Process
  - 3.5.1. Any netball club may apply for affiliation with The Association, but the Association Committee shall have the power to refuse any such application at its discretion.
  - 3.5.2. Any netball club applying for affiliation with The Association may not have the same name or colour combinations as GFNA or existing Affiliate Members.
  - 3.5.3. Clubs wishing to continue their affiliation for the following season will annually confirm at the Annual General Meeting in October.
  - 3.5.4. Any new club wishing to apply for affiliation will forward their application to the Secretary by the first Monday in October. The applications will include, but are not limited to:

- (a) A list of Club Committee members
- (b) The registered Club colours and uniform
- (c) Court location

**3.6.** Registration of Umpires

**3.7.** Each Affiliated club must provide sufficient umpires for any matches they are responsible for.

#### **4) COMPETITION MANAGEMENT**

##### **4.1. Rules Of Play**

**4.1.1.** The Great Flinders Netball Association Incorporated (hereinafter referred to as "The Association") will consist of two (2) separate divisions.

- (a) JUNIOR DIVISION – D grade and E grade
- (b) SENIOR DIVISION – A grade, A reserves, B grade and B reserves

**4.1.2.** D grade consists of players aged 15 and under as of the 31<sup>st</sup> of December and E grade consists of players aged 13 and under as of the 31<sup>st</sup> of December of that year.

**4.1.3.** Senior Division consists of female players aged twelve (12) years of age in the year of competition and over.

**4.1.4.** The Junior Division and the Senior Division are deemed to be separate competitions, with junior players able to play in the senior competition without restriction.

**4.1.5.** Boys under the age of 12 years (on the 31<sup>st</sup> December) are to be provided equal access to the same quality netball programs as girls: 11 & Under (E Reserves) and 13 & Under (E Grade) on the 31<sup>st</sup> December. Boys under the age of 12 are to play unrestricted. On a boy reaching the age of thirteen (13) during the year of competition, the following rules will apply. Teams may have up to 2 boys (age 13) on the court at any one time. If two (2) boys (age 13) are on the court at any one time, they must play in separate thirds of the court (ie one as GS or GA, and/or one as C, WA or WD, and/or one as GD, GK)

**4.1.6.** Clubs are to notify The Association of their intentions in relation to playing boys who turn thirteen (13) in the year of competition as it becomes a modified mixed game.

**4.1.7.** The Uniform to be worn by boys will consist of a pair of shorts, t-shirt which allows Velcro tags in Club colours and Club approved socks.

**4.1.8.** Non-competitive grades include E Reserves and below.

**4.1.9.** Each Affiliated club must provide sufficient umpires for any matches they are responsible for.

#### **4.2. Registration**

**4.2.1.** Players must be registered on MyNetball prior to taking the court for the season.

**4.2.2.** A completed single registration voucher for a new player or an unregistered player who is filling in for a team must be submitted to the Club Recorder for each game, and forwarded to The Association Recorder by 12pm Sunday.

**4.2.3.** If the single registration voucher is not submitted on the first match played by that player then:

(a) Each subsequent match played by the unregistered player will result in the loss of two premierships points from the team's accrued total.

(b) Before taking to the court for the fourth match a player must register on MyNetball to be eligible to play.

**4.2.4.** Where there is a change of name of any player already registered, The Association Recorder will be notified by the club recorder.

#### **4.3. Fees, Fines and Levies**

**4.3.1.** The Association Competition Fees, Fines and Levies will be set by The Association Committee at the AGM.

(a) Fees:

(i) Fee for Lodging a Complaint

(ii) PPCC Representative Team Levy

(iii) Netball SA – Senior Player

(iv) Netball SA – Junior Player

(b) Fines:

(i) Non attendance at the AGM

(ii) Non attendance at General Meetings

(iii) Incorrect/incomplete/late scorecards

(iv) Late single registration/playing and unregistered player

(v) Non attendance at umpire's meetings

(vi) Late Invoice Payment Fee (4.3.2(a))

- 4.3.2.** Invoices will be raised and will be due within 30 days of invoice date.
- (a) Any Club failing to make final payment of any invoice by the due date shall incur a fine payable within 14 days of the date of an invoice notifying the club of such fine.
  - (b) Any club failing to pay all fines and payments due may not be eligible to nominate any teams for the successive year until all such fines and payments have been paid in full. In any event The Association Committee may refuse to accept any or all team nominations from that club in its absolute discretion.
  - (c) Invoices will be forwarded to the Club Treasurer.

**4.3.3.** Un-financial players are defined as having outstanding monies greater than \$50 owed to an affiliated club or The Association as at the end of the previous winter season.

- (a) The club's Treasurer will notify The Association recorder of un-financial players in writing by the first Monday in March each year.
- (b) Un-financial players are ineligible for registration by all clubs in The Association.
- (c) Players will remain on the list until the Recorder and Treasurer receives proof of payment.

**4.3.4.** Registration Fees.

- (a) Registration fees to be in accordance with Netball SA fees.
- (b) The Association Treasurer has the right to levy clubs as they see necessary.
- (c) The Association Treasurer will invoice clubs for both fees and any levies required.

#### **4.4. Grading**

**4.4.1.** General Grading

- (a) Team nominations must be confirmed in the March meeting of The Association, and completed on the MyNetball system by the date determined by the Recorder every year.

4.4.2 Regrading junior players

- (a) An application to re-grade players must be received by The Association Secretary before the first game of the season.
- (b) A permit may be sought by clubs for a junior player to play in a grade lower than the players age allows if the player is only one year over the age limit of that grade and if the skills of the player, their physical development or related issues mean that the player would be unable to participate appropriately in the grade for which they are eligible. Until the permit is granted the player may only play in the grade for which they are eligible.
- (c) The process for seeking a permit is as follows:
  - (i) The club seeking the permit will notify The Association and all other secretaries of the intention to seek a permit
  - (ii) The club seeking the permit will organise for the player to be viewed during a round game by the permit officers from their own club and the opposing club
  - (iii) The player will take the court for as long as the permit officers require on the day
  - (iv) The player shall trial in the grade for which they are eligible and not the grade for which the permit is being sought
  - (v) The permit will be sought as close as practicable to the beginning of the season
  - (vi) In the event that the permit officers cannot agree, the club seeking the permit may organise a second assessment at the next most practical round game
- (d) If the permit officers agree to grant a permit, the player may play in the permitted grade at the next round game, the Association will be notified and the decision minuted at a committee meeting of The Association. The player will be reviewed in the round following the issue of the permit by the same permit officers to assess progress and appropriateness of the permit. The permit may be extended for the season or revoked; otherwise the permit remains valid for the season.
- (e) Any permits sought outside of this by-law should be brought before The Association executive and/or The Association Committee for special consideration.
- (f) The applying club shall be notified by The Association Secretary of the decision within 48 hours after the decision has been made.



- (g) All clubs will be notified by The Association Secretary of a successful application to re-grade.

#### **4.4.3 Transfers**

- (a) A player who has played at least one game for the current season will not be permitted to transfer during the season from one (1) affiliated Club to another in the same association, except in extreme circumstances and at the discretion of The Association.
- (b) A player seeking a transfer during the season shall apply in writing to The Association Secretary who will immediately forward it to the Secretary of the Club from which such player wishes to transfer.
- (c) No application will be considered if a player is un-financial.
- (d) Clearances will be ratified at the following meeting of The Association which will also deal with any objections.

#### **4.5. Matches**

##### **4.5.1. General Rules**

- (a) All matches shall be played under the rules of The Association in conjunction with Netball Australia.
- (b) Size five (5) Netball SA approved netballs are to be used in all matches, except in E3 grades and below where size four (4) balls may be used.

##### **4.5.2. Match Times**

- (a) All matches must be played at the programmed time or forfeited.
- (b) The starting times for all matches shall be decided by The Association.
- (c) Senior and Junior Division matches will consist of four (4) fifteen (15) minute quarters.
- (d) E reserve matches will consist of four (4) ten (10) minute quarters, and E3 matches will consist of four (4) ten (10) minute quarters.
- (e) Breaks will be timed at three (3) minutes at  $\frac{1}{4}$  and  $\frac{3}{4}$  time, five (5) minutes at half time.

**4.5.3. Scoring and Timing**

- (a) The Home team will provide the official scorecard, timekeeper and accurate timing device. The Visiting team will provide the check scorecard.
- (b) The Home team is responsible for timing the match play, injury and interval time.
- (c) The scorers and timers for each team will sit together for the duration of the game in the designated area and remain impassive.

**4.5.4. Scorecards**

- (a) Scorecards must be filled in correctly. Player's names are to be entered as registered.
- (b) All intended players to be named on the scorecard at the start of the game.
- (c) In the minor round players can be added during the game in extenuating circumstances.
- (d) First names as well as surnames must appear on the scorecard.
- (e) At the conclusion of each match both score cards are to be identical in content. The scorers, the umpires and captains will record their name on the scorecard of the match at which they officiated.
- (f) A fine may be imposed upon the home team whose scorecards are not signed, correctly filled in or not lodged with The Association Recorder by the time stipulated by the Recorder.
- (g) All scores must be entered by the home team and a photo of the scorecard sent to the recorder by 10am on the Sunday following the match into the official database system. All scorecards must be delivered to a place nominated by the Recorder.

**4.5.5. Finals**

Teams to be submitted no later than half an hour prior to the game. The Association Recorder will confirm eligibility of each player to take to the court during the match. All players, coaches and officials must be listed and only those listed are permitted in the designated bench area. Any changes to the scorecard after this must be passed by the executive committee. A fine of \$100 will be implemented for late team

entries. The appointed reserve umpire for the match will ensure only those named on the scorecard are on the court/in the designated bench area. A fine of \$100 will be implemented if an unsubmitted player takes the court.

**4.5.6. Cancelled, Abandoned and Forfeited Matches**

- (a) If a match is abandoned or forfeited, the home team must submit a scorecard to the Recording Officer.
- (b) When a match is abandoned the scorecard must be signed by both Captains and the Umpire/s.
- (c) In a mutual forfeit before the match commences, one (1) point will be awarded to each team.
- (d) If a forfeit before the match commences, two (2) points will be awarded to the team receiving the forfeit.
- (e) If a match is abandoned or forfeited after commencement of play:
  - (i) The scores are taken as recorded on the scorecard.
  - (ii) The team with the greater number of goals receives the two (2) points.
  - (iii) The team with the greater number of goals may forfeit to the team with the lesser number of goals, in which case the team which receives the forfeit will receive the two (2) points.
  - (iv) In the case of equal score when the match is abandoned each team will be awarded one (1) point.
- (f) In the case of extreme bad weather, a stopped match will be regarded as a mutual forfeit before the match commences or an abandoned match after the commencement of play. This decision will be made by mutual agreement of both umpires.
- (g) Any team which has in one (1) season forfeited three (3) matches will retire from competition for the season.
- (h) In any forfeit, regardless if the game is played or not, the score will be recorded as 20-0

- (i) If a team in the senior competition forfeits, any players from either team cannot play in a lower senior grade in the same timeslot on that day; penalty – the lower senior grade match played will be declared a forfeit.

**4.5.7. Minor Round - Both Divisions**

- (a) Free movement of players between grades is permitted for the first two rounds. In the final round a list of regular players is submitted to The Association Recorder. Regular players are not permitted to pass below the grade they are named in.
- (b) A regular player is a player who has played the majority of games in a particular grade. The player is deemed eligible as a regular player to that particular grade. In the final round and the finals series, any player who plays three (3) matches higher than her eligible grade will be ineligible to return to her grade for the remainder of the season. Unnamed but qualified players are eligible for finals.
- (c) In the case of a bye, the club will receive two (2) points.

**4.5.8. Minor Round - Junior Division**

- (a) A team playing an over age player without a permit shall forfeit (as per 4.1.2) all matches he/she has played in as an over age player and the best player votes polled in those matches.
- (b) The coach or the captain of a team may approach the umpires during breaks in play to seek rule clarification.
- (c) Ages for players are as follows:
  - E Reserves to be 11 years and under on the 31<sup>st</sup> December
  - E Grade to be 13 years and under on the 31<sup>st</sup> December
  - D Grade to be 15 years and under on the 31<sup>st</sup> December

**4.5.9. Modified Rules**

Modified rules shall be applied in all E3 games as follows:

- (a) Goal posts to be 2.43 metres.
- (b) After catching the ball, a player must pass within six (6) seconds.

- (c) Players may have minimum shuffling on the spot to gain balance before throwing, without gaining ground.
- (d) A player may defend an opponent with the ball from a distance of no less than 1.2 metres (4ft)
- (e) One on one defence only.
- (f) Matches shall consist of four (4) ten (10) minute quarters.
- (g) All players must be rotated through all positions within the season.
- (h) Players may only play a maximum of two quarters in one position per game.
- (i) No finals matches are to be played and therefore scores are not to be recorded on a premiership table.
- (j) No scores are to be recorded in a newspaper or on social media.

**4.5.10. Eligibility For Finals**

- (a) To be eligible for finals in the Junior Division a junior player must have taken to the court for at least three (3) competitive Junior Division matches during the Minor Round.
- (b) To be eligible for finals in the Senior Division a player must have taken to the court in at least three (3) competitive Senior Division matches during the Minor Round.
- (c) In the event of an ineligible player taking the court in a final then:
  - (i) The game will be forfeited and awarded to the opposing team.

**4.5.11. Finals - Both Divisions**

- (a) The venues for finals matches shall be determined on rotation in conjunction with Great Flinders Football League.
- (b) The finals shall be played on the dates set down in the programme.
- (c) In the event of any match in the finals being a draw, a three (3) minute break is taken, during which time substitutions and positional changes can be made. Then two (2) periods of five minutes are played with one end change and no break. If the result is still a draw, then time is not called until one team has a two-goal advantage.

- (d) A player may play more than one (1) game within their own club, in one day during the finals if a) one game is in the junior division and one game is in the senior division, or b) if the grade they have qualified for is the lower grade.
- (e) The time at which finals games are played will differ to minor round times.
- (f) Semi-finals
  - (i) First semi-final                      third team v fourth team
  - (ii) Second semi-final                      first team v second team
- (g) Preliminary Final
  - (i) Loser of second semi-final v Winner of first semi-final
- (h) Grand Final
  - (i) Winner of Second Semi-final v Winner of Preliminary final

#### **4.5.12. Premiership Points**

- (a) Two (2) premiership points shall be awarded to the winning team, one (1) point to each team if the match is a draw.
- (b) At the end of the minor round in each competitive grade, the four teams that have gained the most premiership points shall compete in the finals.
- (c) In the event of two (2) or more teams in the grade gaining the same number of premiership points, their position will be determined on a percentage of the goals they have thrown throughout the minor round.

#### **4.5.13. Awards and Reports**

- (a) Each week during the minor round the home teams is responsible for an A grade match report, which should be sent to The Association Secretary in a timely fashion.
- (b) Best 21 and Under Award

The GFNA Best Under 21 Award will be awarded annually and where the following criteria have been met:

  - (i) Eligible players are those aged twenty-one (21) or under as at the 31st December in the year of competition.

- (ii) Must have played three games or more in The Association during the minor rounds.
  - (iii) Voting will be taken from the weekly Association A grade votes awarded on the 3, 2, 1 basis by umpires following each match.
- (c) Players Top Ten

The A Grade Players Top Ten Awards are to be awarded annually as determined by each A grade team in The Association.

- (i) Eligibility
  - a. A player must qualify for finals (play a minimum of three games for their team in that season).
  - b. A player who has been suspended or is an unfinancial player shall be ineligible for selection in the Players Top Ten Awards for that year.
- (ii) Voting
  - a. Lists of eligible players will be provided by The Association Secretary to each club for their consideration and voting by the middle of the third round.
  - b. Votes shall be made by all A Grade teams within The Association with teams unable to vote for their own players.
  - c. Voting requires each team (all A grade players and coach) to participate to select their top ten (10) players from the list of eligible players and allocate ten points to their first vote, nine points to their second vote etc down to one point for their tenth vote.
  - d. Clubs must return completed votes to the secretary by the nominated due date.
  - e. The ten players polling the highest votes from within the association will be selected as that years A Grade Players Top Ten Award winners.
  - f. Should there be multiple players on equal votes, the Players Top Ten Award winner will be selected on a count back.
  - g. Should there still remain a tie, an eleventh award winner will be selected.

**4.5.14. Representative Team Eligibility**

- (a) To be eligible for selection as a Great Flinders representative, a player must be registered.
- (b) To be eligible to participate in Country Championship matches representatives must be registered and have played in three (3) matches in The Association within the current season prior to the Country Championships.
- (c) Under exceptional circumstances a player playing less than three (3) matches prior to Country Championships may apply to Netball SA for an exemption.
- (d) To be eligible to participate in inter Association matches, representatives must be registered and have played in The Association within the current season. Under exceptional circumstances a player can apply to The Association executive committee for an exemption.

**4.6. Trophies**

**4.6.1.** All Premiership and Perpetual Trophies competed for annually will remain the property of The Association. Affiliated Clubs are responsible for the safe custody of the trophies won by them during the period in which they are held after presentation.

**4.6.2.** A trophy shall be given to the best and fairest player and runner up in each grade, calculated as follows from the umpire's votes. Votes will be awarded by the umpires following each match to the players deemed fairest and best during the game.

- (a) Three (3) points for a first vote.
- (b) Two (2) points for a second vote.
- (c) One (1) point for a third vote.

**4.6.3.** In the event of a draw each player shall receive a trophy.

**4.6.4.** No trophies/shields shall be presented in non-competitive grades.



- 4.6.5.** Upon request from The Association Secretary, any Club that fails to return a trophy/shields, or that returns a trophy not in good order and condition will be held liable for the cost of its replacement, or of such repair as may be necessary.

**4.7. Coaches**

- 4.7.1.** Recognised Coaches throughout the season including the finals, will coach from the designated coaching area throughout the game, unless a playing coach is on the court. Coaches of Non-competitive grades may move freely up and down and on the court.

**4.8. Umpires**

- 4.8.1.** Each Affiliated club must provide one (1) umpire for each team playing during the minor rounds.
- 4.8.2.** The Association Umpire executive will find suitable neutral umpires for the finals matches that are not affiliated with the teams playing in the match to be umpired, where possible.
- 4.8.3.** Umpires officiating at all matches will wear white or suitable neutral attire.
- 4.8.4.** The Association Committee may make an application to Netball SA for neutral umpires to officiate at the grand final.

**4.9. Uniforms**

- 4.9.1.** Each Club must submit a description of any changes to the club uniform, for approval by The Association.
- 4.9.2.** All uniforms may be designed at the discretion of the Club, and must be worn from the first match of the season.
- 4.9.3.** No player will play in any uniform of colours not registered, and the umpire may request players to remove unregistered parts of the uniform prior to the commencement of play.
- 4.9.4.** Above the knee shorts will be worn by male players in a colour matching the skirt.
- 4.9.5.** Socks must be registered and worn.
- 4.9.6.** Club/uniform colours may not be changed without the approval of The Association.

- 4.9.7. On ceasing to be an affiliated club of The Association, the Club will keep the registration of its uniform, and colours, for one year, after which any other Club may apply for the uniform.
- 4.9.8. Special exemptions may be given by The Association for players with special uniform or health requirements, ie: gloves, skin protection, which does not contravene Netball Australia's Rules of Netball. Clubs must send all requests to the Association Secretary for an Executive Committee decision prior to the player taking to the court.

#### **4.10. Court Quality and Management**

- 4.10.1. All goal posts will have pole protectors that cover at least 80% of the pole. If no pole protectors are present the visiting team may claim forfeit from the home team.
- 4.10.2. Courts are to be of an even surface and free of debris and mould.
- 4.10.3. All rings must have nets, be at right angles to the pole and meet Netball Australia specifications.

### **5) ASSOCIATION COMMITTEE MANAGEMENT**

#### **5.1. Association Committee Management (Refer 7.5 Constitution)**

Nominations for the positions of Treasurer and Recorder will be advertised bi-annually and must:

- 5.1.1. Be in writing;
- 5.1.2. Be signed by the nominee;
- 5.1.3. Disclose any position the nominee holds in a Club, including as an officer, a Participant, a Delegate or an employee; and
- 5.1.4. Be delivered to The Association not less than seven (7) days before the date fixed for the Annual General Meeting.
- 5.1.5. Should more than one nomination be received, all eligible Affiliate Member Representatives present at a general meeting will be provided with a voting slip with the nominated members names. The Affiliate Member Representative will mark the paper accordingly by recording a number starting at 1 for their first preference and continue (ie number 2 plus) until all the Members on the nomination form have a number next to their name. The secretary will collate the ballot papers and determine who are the elected persons. In the event of a tie there will be a count back elected on preferences.

## 5.2. Appointment of Life Members

5.2.1. Any club of The Association may submit a recommendation of a person to be considered for Life Membership who has rendered at least 15 years active service to The Association. Such recommendation shall be a written report outlining the history of the nominee for Life Membership, together with its recommendations as to their suitability or otherwise honor. The nomination shall be presented to the General Meeting or subsequent Delegates Meeting until the 31st May of the current playing season. Also, the nomination may be submitted in secret to all Executives and Club Delegates via email if the nominee is present at meetings. The nominee may be elected a Life Membership by a two-thirds majority of those present and entitled to vote. This vote is to be conducted by secret ballot. Important criteria for awarding Life Membership shall be that

- (a) the nominee must have held an official position as either The Association President, Secretary, Treasurer, Recorder, Netball SA Delegate or Umpires President for at least two years.
- (b) They must be active within the above positions and attend a majority of The Association's Delegate meetings during this time.
- (c) Other criteria may include Regional President, Secretary, Head Coach, Head Umpire or Program Manager with the Eyre Region. Involvement as an Association Coach including attending trainings and games during the season, they must be involved in a minimum of 3 separate carnivals/events, excluding A grade coach who has to have a minimum of two carnivals/events per season.
- (d) They may also have played at least 15 years of Association Senior netball and umpired as an Association umpire at a majority of Association matches and The Association finals per season. This may not necessarily be consecutive years of involvement within The Association and as many nominations awarded by two-thirds majority votes will be accepted in any one year.
- (e) Each nominee must had achieved at least two of these services.
- (f) Each nominee must have shown dedication and commitment as an Ambassador towards The Association and Eyre Region with outstanding service to ensure the development of The Association.

5.2.2. Their nomination must be endorsed by their Club committee and supported with a written detailed history.

5.2.3. After recommendation by The Association Committee the nominee must be approved by a three-quarters majority of the members present and eligible to vote by the end of the second round of that season.

### **5.3. Honorariums**

5.3.1. The following positions will be reimbursed an Honorarium, ratified by The Association Committee, in recognition of costs associated with their respective positions:

(a)	President	\$400
(b)	Secretary	\$400
(c)	Treasurer	\$400
(d)	Recorder	\$400
(e)	Netball SA Delegate	Flights, car hire and accommodation to be in consultation with the Executive Committee.

### **5.4. Circulatory Resolutions Process**

5.4.1. If a circular resolution is sent to Delegates by email, Delegates can agree to the resolution by reply email, but their reply must include the words of the resolution that they are agreeing to.

### **5.5. Association Committee Portfolios; Functions and Definitions**

#### **5.5.1. President**

- (a) Responsible to The Association Committee.
- (b) Chair Association Committee Meetings, Sub-Committees, Annual and Special General Meetings.
- (c) Represent the views of The Association and be the spokesperson for The Association or delegates as required.
- (d) Present the President's Annual Report to the Annual General meeting.

#### **5.5.2. Vice President**

- (a) The Vice President is responsible to The Association Committee, and in the absence of the President presides over the meeting as required.

- (b) Should attend all meetings where possible.

**5.5.3. Secretary**

- (a) Be the contact person for official correspondence.
- (b) Is responsible to The Association committee
- (c) Receive nominations for Association Committee & Sub-Committee positions.
- (d) Give notice of meetings in accordance with the provisions of the Constitution.
- (e) Ensure that records of The Association are kept including the Constitution and Regulations, records of members, a register of minutes of all meetings and of notices, a file of correspondence and records of submissions or reports made by or on behalf of The Association.
- (f) Should attend all meetings where possible.

**5.5.4. Treasurer**

- (a) Be responsible for the receipt of all monies due to The Association.
- (b) Be responsible for the issue of official numbered receipts for all monies received and issue fines as advised.
- (c) Pay all accounts of The Association, such cheques will be signed by at least two (2) Association Committee Delegate signatories. Online banking to be approved by a second Executive Committee Delegate
- (d) Ensure that financial budgets and statements are prepared and submit a report on the finances to each Association Committee Meeting.
- (e) Prepare a balance sheet to be duly audited by the appointed Auditor and presented at the Annual General Meeting.
- (f) The Treasurer is responsible to The Association Committee.
- (g) Should attend all meetings where possible.

**5.5.5. Recorder**

- (a) Be responsible for the recording of all registrations of players and scores of matches.

- (b) Keep weekly records of game results and premiership tables
- (c) Maintain a current list of all registered players in The Association.
- (d) Maintain a current list of all qualified players in The Association.
- (e) At the end of the minor round notify Affiliated clubs of all players who have qualified for finals.
- (f) Advise the Treasurer of fine notices to be issued and the number of registered players.

**5.5.6. Netball SA Delegate**

- (a) Attend all Netball SA Council Meetings.
- (b) Prepare a report for the Association Committee.

**5.5.7. Association Committee Sub-Committee Representative(s)**

- (a) The Association Committee will determine if any Sub-Committees are required each year. The Association Committee will determine the composition of that committee, the responsibilities of that committee and the reporting process.

**5.5.8. Meetings**

- (a) All association Annual, General and Delegates Meetings to be held at Cummins.
- (b) Delegates meetings to be held approximately every six (6) weeks for the duration of the netball season.
- (c) Non-attendance at Delegates Meetings will incur a fine of \$10.00 One delegate present will incur a fine of \$5.00. Non-attendance of the required number of Club personnel at Meetings of The Association Umpire's Committee will incur a fine of \$5.00 per person.

**5.6. Complaints**

- 5.6.1.** A complaint may be lodged to The Association by a club in any case in which it is claimed that any Club, team, umpire, official or member of The Association has

committed a breach of, or has failed to comply with, the Provisions of The Association, or of the Rules of Netball or inappropriate behaviour.

- 5.6.2. Complaints must have followed club grievance procedure guidelines and be lodged in writing to the Secretary of The Association before 6 pm on the Tuesday following the match in which the alleged offence took place. Any affiliate member of The Association may lodge a complaint.
  - 5.6.3. The Secretary of The Association will notify all members of the Association Committee and the offender within forty eight (48) hours of receiving any complaint and if required arrange with them for a hearing to be held within fourteen (14) days of such a complaint being received.
  - 5.6.4. The Association executive will establish a hearing panel.
  - 5.6.5. Persons required to attend the hearing of a complaint will be given not less than three (3) days written notice of the date, place and time of such hearing. The notice will be sent out by the Secretary of The Association with a copy of the complaint.
  - 5.6.6. A written explanation of the decision will be sent to all parties involved as soon as possible after the decision has been made.
  - 5.6.7. The panel Sub-Committee will inform The Association Committee of the decision.
  - 5.6.8. Any Club, team or person upon whom a penalty has been inflicted, will, if not satisfied with the decision of the Complaints Sub-Committee, have a right to appeal from such decision to the Association Committee which may, if it thinks fit, obtain a ruling on the matter from Netball SA. Any such appeal must be lodged in writing with the Secretary of The Association within five (5) days of receiving notice of the Complaints Sub-Committee decision.
- 5.7. Member Protection Policy including Child Safe Practices**
- 5.7.1. The Member Protection Policy is available on the Netball SA website.
  - 5.7.2. The Association and affiliate members take very seriously all facets of the Member Protection Policy.
  - 5.7.3. The legal requirements pertaining to Child Safe Practices are to be adhered to very carefully by all members.
  - 5.7.4. Affiliated members to inform The Executive of any player who cannot be on social media i.e. Facebook via photo or name.

## 5.8 Alterations to Regulations

- (a) Regulations may only be deleted, altered or amended at the Annual General Meeting and/or subsequent meetings until the 31<sup>st</sup> May of the current playing season.
- (b) That notice in writing of motion be made to the Association Secretary, two (2) weeks before the relevant Delegates Meeting.
- (c) Association Secretary to notify all Clubs in writing or by telephone, to be followed in writing, within one week of receipt of motion.
- (d) Alterations to Association By-Laws to be a majority vote.
- (e) Any matters not dealt with herein will be referred to Netball SA.

Date: April 2021

Clauses Amended: 3.1 Current Approved Affiliated Members

Description of Change: Removal of Approved Affiliated Member Clubs of GFNA – Approved at  
Delegates Meeting dated 12<sup>th</sup> April, 2021

Meeting Date: 12/4/21